



MC No. 052/15
PKD:ALJ

1 August, 2015

TO: ALL METROPOLITAN CLUB SECRETARIES

CC: Metropolitan Pennant Committee, All Staff

2015-2016 Bowls Victoria Metropolitan Saturday Pennant **Conditions of Play**

The following information outlines the various administrative procedures and Conditions of Play to be followed in regard to the conduct of the 2015/2016 Bowls Victoria Metropolitan Saturday Pennant Competition.

It is requested that a copy of these Conditions of Play be handed to each Side Manager appointed by your Club. Games will again commence no later than 1.00pm. The two trial ends must be completed before 1.00pm. Clubs are requested to make sure that Selectors & Officials are conversant with the Bowls Victoria Regulations and Rules for Competition.

Pre-Match Pennant Practice

Pre-match practice is permitted for Saturday Pennant provided it is undertaken before 12.00 noon on the day of the match. Any player due to play in a match, can with the permission of the Club, otherwise play or practice on the green of any Club subject to such play or practice, (if at the Club at which the match is to be played), being on the rinks OTHER than those allocated for the match.

Where the scheduled time of commencement of the game is other than 1.00pm the practice time should be completed thirty (30) minutes before the scheduled start.

Timing of Greens:-

The Bowls Victoria Board has directed all greens must be timed before the start of competitive play and recorded on either the Yellow BV Pennant Check Form in the area provided (top right hand corner) or in the "comments" section of the BV Bowls Connect online web application if scores entered online. Timing of your greens must be carried out thirty (30) minutes prior to the scheduled starting time by the nominated Umpire for the day in conjunction with the senior visiting side Manager or their nominee. The pace must be recorded and immediately prominently displayed by the Manager of the home side.

It is important timing is carried out and reported accurately as the information is used by both the Metropolitan Pennant Committee and Greens Committees.

Notification of No Play to Opponents:-

As a matter of common courtesy visitors should be advised if the game is to be abandoned immediately the decision is made by the host Club.

Side Manager:-

Wherever under any of the Laws, Rules and Regulations a Side is given any right of decision or choice, it will be exercised by the Side Manager who will act on behalf of the Side.

Walkovers:-

When a walkover is given the side giving the walkover will be penalised in accordance with Rule 8.4.5 which states "In addition to the points awarded under Rule 8.4.3 a side giving a walkover shall lose 15 shots and the Side receiving a walkover shall gain 15 shots".

In addition a financial penalty of \$25.00 will be invoked for each of the first and second walkovers granted by a Club. For a third walkover a penalty of \$50.00 will apply and subsequent walkovers will attract a penalty of \$100.00 each. A club that withdraws a Pennant Side after the competition draw has been published will incur a \$450.00 fine to remove that side from the competition.

In the event of a walkover, both sides MUST still complete the Yellow Pennant Check form, showing which side has given the walkover. The side that receives the walkover must also enter the intended players' names so as to record the players that would have played in the match for qualification for finals.

Substitutes:-

- (1) Where a Club has insufficient of its own eligible members to field a complete side, affiliated member from other Clubs may be used as substitutes to make up the number. However in any Side, only one substitute may be allowed in each team (rink). Substitutes must be played in the Club's lowest graded Side UNLESS the vacancy occurs after 12 noon on the day of the match.
- (2) After the commencement of play in a match, a substitute can take the place of any member of the side in accordance with Law 33.9 and BA Domestic Regulation 2.3. A substitute is only permitted if such member becomes unable to continue to play in the match by reason of circumstances arising after the commencement of the match and can play in any position except that of skip.

Incomplete Side

If at the latest time for the commencement of a match a Side does not have sufficient Members to form a Side the team(s) with an absent player must play in accordance with Rule 9.3

- 9.3.1 A team with an absent player plays as though the second is the missing player;
- 9.3.2 The order of play shall be maintained by the second of the complete team playing consecutive bowls;
- 9.3.3 If a player has commenced the game, however is unable to continue the game and no eligible substitute or replacement is available or allowed, play will continue as if one player is absent as per Rule 9.3.1.and 9.3.2.
- 9.3.4 If an absent player arrives late, they must take their original place in the team when they arrive and enter the game at the completion of the end in progress.
- 9.3.5 If an eligible substitute or replacement player becomes available and is permitted by the Controlling Body they may be introduced to the game at the completion of the end in progress.

Female Participation:-

In accordance with the VCAT ruling, female bowlers who are affiliated members of Bowls Victoria are permitted to play in the Bowls Victoria Saturday pennant and must be selected on their ability.

Umpires:-

Venue Clubs to appoint accredited Umpires where available to officiate in matches. If the venue club does not have an accredited Umpire a visiting accredited Umpire may be appointed to officiate. If no Umpire available then a competent player from the home side should be appointed to act as Umpire.

Identification Discs:-

Clubs may use the coloured bowls discs (adhesive labels) of their choice provided all members of the side use discs that are of the same colour/design. Where opponents are using the same coloured discs the visiting Side shall remove theirs or use another colour if available. These discs must not be placed on top of other old discs as only a single layer is permitted on a Bowl. Bowls Discs MAY NOT COVER either the WB Stamp/Date or the Serial Number of the Bowl (they may be cut or trimmed to comply). The dot from the set of discs may be placed over the insignia on the bias side of the Bowl in lieu of the small ring provided it is from the same set of discs used by the team/side. Players in a team or side may have any configuration of discs provided they are from the same set – i.e. all players do not have to have the same configuration of discs on the bias side, and a Bowls MUST have discs on both sides of the bowl (dot permitted in lieu of the small ring on bias side).

Registration of Players:-

Please ensure that all pennant players are correctly affiliated with Bowls Victoria. This includes players who have received clearances from other Clubs that have been BV approved/endorsed and the appropriate fee also paid to BV. These players must be listed on your BV Bowls Connect Data Base and be a financial member of your Club and affiliated with Bowls Victoria. Clubs faces the possibility of penalties being invoked if players are not correctly registered.

Use of 'Invited' International or Interstate Players in Premier Division Only

- The use of 'Invited Players' from other states/territories/region/division will be referred to as Marquee Players.
- Any Marquee player must be a full financial & registered member of that Premier Division Club.
- All Premier Division Clubs will be limited to the use of three such players for the duration of the Premier Division Season.
- The names of the three Marquee players nominated by a club must be submitted to Bowls Victoria prior to the commencement of the Pennant Season and no other Marquee player can be added to a Side's list after the commencement of the Pennant Season.
- If a nominated Marquee player or players is/are unable to play in a selected Side, use of replacement Marquee players is prohibited. Only the three nominated Marquee players are permitted to be chosen to represent the club.
- Clearances from interstate will not be required for Marquee players to participate as nominated players for that club.
- Any interstate player wishing to play as a Marquee player must have submitted a Bowls Australia Interstate Pennant Declaration Form through their state body.
- Any player from within Victoria wishing to play as a Marquee player must submit a Pennant Permit Request Form accompanied with the appropriate fee.

Composite Sides:-

If a side in the lowest division comprises two or three Clubs in accordance with Rule 9.1.2, the players are permitted to wear their respective club shirts and hat bands. However, if bowls discs are used all members of the combined side must use discs that are of the same colour/design.

All Divisions:-

Games in all Divisions may be played on a Friday night if both competing Clubs agree and approval is obtained from the Bowls Victoria Metropolitan Pennant Committee at least two (2) weeks prior to the match involved. In all Divisions NO Scheduled games in Round18 may be played on Friday – all games must be played on Saturday at the normal starting time.

Scheduling of Matches:-

Where clubs have agreed to schedule a fixture match to be played on a specific day/night (Friday or Saturday), in the advent of the match not being able to be commenced or completed on that scheduled day/night the following will apply:

- If a Friday match – Commence or Complete on the Saturday
- If a Saturday (scheduled to commence at any time) – match must be completed on the Saturday and cannot be continued or replayed at any other time.
- There are no provisions for Sunday Pennant matches to be conducted.

Special Conditions for Changes to Scheduled Matches:-

- Notification of ANY change to a scheduled match must be provided in writing two (2) weeks prior to the scheduled date for play to the Bowls Victoria Metropolitan Pennant Committee stating round number, date for play, competing clubs, venue and starting time.
- Where a scheduled match that has been changed with prior approval from BV is delayed and due to be completed by no later than 6.30 pm, with the agreement of both competing sides the match may continue to completion beyond the scheduled 6.30pm time.

Scheduled Break:

Premier Division

All Premier Division matches irrespective of the day played or starting time will be played right through with no break taken.

All Other Divisions

Where matches are scheduled at the normal 1.00 pm Saturday start:

- A 15 minute break will be taken at 2:45pm, the bell is to be rung at 2:40pm and no new ends are to be commenced after this time including ends that are made dead. Play is to resume at 3:00pm with all players expected to be back at their rink to re-commence play at that time.

The purpose of this 5 minutes “period of grace” is to allow those who have just commenced an end to complete their end and still have a 15 minute break.

- By prior mutual arrangement, the scheduled break may be waived. If side managers are not able to agree the scheduled break will be taken at the stated time above.

Inclement Weather Procedure:

Club administrators and Side Managers must be fully acquainted with Rule 10.5. (Heat and other Inclement Weather).

Code Red Fire Danger Rating Days:

If the day before a scheduled Metropolitan Pennant game a Code Red Fire Danger Rating Day is forecast by the Bureau of Meteorology for the day of play all Metropolitan Pennant will be abandoned on that day.

HEAT

In regard to excessive heat, Rule 10.5.1.1 & 10.5.1.2 apply. This rule reads as follows:

(1) For **Saturday Metropolitan Pennant** play will not commence if the dry bulb Temperature at the venue clubs designated BOM (☎ 1196) Weather Station (refer Appendix A) reaches *36 degrees Celsius or above as broadcast at 12.30pm on the Pennant day. The commencement of the match will be suspended until such time as the temperature falls back below *36 degrees Celsius (all play will be abandoned at 6:30pm as per the provisions of Rule 10.5.6.3)) and in addition if play has not commenced by 3:00pm then the match will be abandoned.

If it is unlikely that the temperature will drop below 36 degrees Celsius the Side Managers may by mutual agreement abandon the game and share the points available. Any disputes that may arise are to be referred to the venue clubs officially appointed Umpire of the day whose decision will be final.

* Note – all temperature determinations MUST be by phone to ☎ 1196, smart phone weather applications MUST not be used due to the time delay in updating.

(2) For **Saturday Metropolitan Pennant** if play has commenced and the dry bulb Temperature at the venue clubs designated BOM (☎ 1196) Weather Station (refer Appendix A) reaches *36 degrees Celsius or above at any time on the Pennant day then play will be suspended until such time as the temperature falls back below *36 degrees Celsius (all play will be abandoned at 6:30pm as per the provisions of Rule 10.5.6.3), every effort must be made to complete any ends in progress prior to leaving the green for the suspension of play. If it is unlikely that the temperature will drop below 36 degrees Celsius the Side Managers may by mutual agreement abandon the game and share the points available. Any disputes that may arise are to be referred to the venue clubs officially appointed Umpire of the day whose decision will be final.

* Note – all temperature determinations MUST be by phone to ☎ 1196, smart phone weather applications MUST not be used due to the time delay in updating.

The BOM has a recorded message available advising of the temperature in the Melbourne Metropolitan Designated Recording Stations at specific times and is available on ☎ 1196. Note: Smart Phone Applications are not to be used due to the time delay in updating.

(a) Unless the Bowls Victoria Metropolitan Pennant Committee determines prior to the scheduled commencement time that all play for the day shall be abandoned, taking into consideration extreme weather forecasts including Code Red Fire Alert Warnings, results may be entered online, if not Yellow Pennant Check forms must be sent to Bowls Victoria by the Home Club for every scheduled match, whether completed or not.

(1) **Where a match has not commenced** – {Rule for Competition 10.5.5 “If due to inclement weather a match has not commenced by 3.00pm it shall be abandoned”}. If results are not entered online via **BV’s Bowls Connect online web application** a Pennant Check form must be forwarded showing the results as a tie, with the scores 0-0. The words “NO PLAY” should be written across the form.

(2) **Where 21 ends are not played by each team (rink)** – {Rule for Competition 10.5.6.3} “If due to inclement weather the start of a sectional match has been delayed or play interrupted in accordance with 10.5.6.2 and the match has not been completed before 6.30pm, it shall then be abandoned but if play is in progress at 6.30pm, it shall be abandoned thereafter upon the interruption or completion of any end or ends in play at 6.30pm. Points will be allotted according to Rule 10.5.6.4.

(b) **Advice of Abandonment of play for the day by the Bowls Victoria Metropolitan Pennant Committee** will be as follows:-

- (1) By Region Secretaries (These will be the first notified).
- (2) Updates on the Bowls Victoria Website.
- (3) By phoning Bowls Victoria on ☎ 9861 7100 – a recording will announce notice of the abandonment. (Updated Information on Phone Message may not be available prior to 10:00am)
- (4) By contacting Club Officials. To avoid overloading Region Secretaries’ phones and the Bowls Victoria phone, it is strongly recommended Clubs appoint one person to ascertain the decision of the Bowls Victoria Metropolitan Pennant Committee, and arrange for the advice to Club members in some organised manner.

(c) **If less than half of the matches in a Division are completed**, the results for that Division will not count, except where all games in a Section are played, and then the results for that Section will stand as per Rule for Competition 10.5.6.4.2.

(d) **Allocation of Rinks**

If a Club has insufficient rinks available for the number of games scheduled to be played at home it must either:

- a) find an alternative venue prepared to make excess rinks available;
or
- b) decide which home games are to be played as determined below:
 - (1) Available greens are to be allocated to the home sides in order of seniority of the sides drawn to play at home.
 - (2) If an alternative venue is available that venue may be used, again in seniority, by those sides which cannot be catered for at home.
 - (3) It will always be the sides in the lower Divisions which may be transferred or miss out on a game.
 - (4) In the event that a game is to be transferred to an alternative venue the mutual agreement of the opposing side needs to be obtained as soon as possible and the Chairman of the Bowls Victoria Match Committee advised.

If play for the day is abandoned by the Bowls Victoria Metropolitan Pennant Committee prior to the scheduled commencement time then points will be shared for matches scheduled on that day. This includes walkovers where the walkover has resulted from a Side previously withdrawing from the competition. (Not just a walkover on the day)

If a match is abandoned by mutual agreement before or during play before a result is obtained then each side shall share equally the maximum points available for the game.

If a match is abandoned during play and a result is possible under Rule 10.5.6.4.1 then the points shall be allotted as if the match had been completed at the time of abandonment.

If in accordance with the extreme heat rule all games are abandoned at 3.00pm then points are to be awarded for matches scheduled on that day as previously described above.

Yellow Pennant Check Forms:-

If Clubs desire to retain a copy of the form for each side, they should photocopy or make other arrangements. Sufficient supplies have been provided for each game of the season and NO further supplies will be issued. Clubs should not use Yellow Check forms as copies.

- (a) Irrespective if the BV Bowls Connect online web application is used or not for results reporting a form MUST be provided by the Home Side in every instance. It must be completed and signed by the Home Side Manager and checked and counter-signed by the Manager of the Visiting Side. It is important that details and scores are checked accurately, as this is the official results sheet of the Match. Results will not be amended if the form is incorrect once it has been signed by both managers.

AS STATED ABOVE IRRESPECTIVE IF THE BV BOWLS CONNECT ONLINE WEB APPLICATION IS USED OR NOT A YELLOW PENNANT CHECK FORMS MUST BE SUBMITTED FOR WALKOVERS & BYES TO ENABLE THE ROUND TO BE USED FOR FINALS QUALIFICATION PURPOSES.

IT IS IMPERATIVE THAT DIVISIONS AND SECTIONS OF THE RESPECTIVE SIDES ARE CORRECTLY IDENTIFIED ON ALL RETURNS (PAPER & ONLINE) AND PLAYERS PLAYING AS SUBSTITUTES ARE DESIGNATED (SUB) ON BOTH THE YELLOW CHECK FORM AND/OR ONLINE.

- (b) The Secretary or his/her representative on the day of the Home Club is responsible to see that if results are not entered online the completed form is forwarded to Bowls Victoria by post on Saturday evening in the envelope provided – addressed to Bowls Victoria, Suite 7, 32-34 Camberwell Road, Hawthorn East 3123. Please post on Saturday evening, do not hold until Sunday, you may forget.

Submissions of Results for Media – Rule for Competition 11.1.1:-

- (a) If not entered online via the **BV Bowls Connect online web application** Home Clubs after the completion of play must telephone details of the results of all games played on their green that afternoon to the office of Bowls Victoria on ☎ 9861 7100. Three lines will be open from 4:30pm and all calls must be completed by 6.00pm to meet media deadlines. Clubs with Sides in Premier Division and Division 1 are requested, if that game is still in progress after the completion of all other games, to telephone details of the other games immediately and not wait until the completion of the late finishing match. This will avoid congestion of the Bowls Victoria lines.

Please note that in the event of washout or forfeits the telephone lines are only available between 4.30pm and 6.00pm. Calls to advise results may not be made prior to 4:30pm.

The 6.00pm deadline has been set by the media and not Bowls Victoria and must be strictly adhered to. No results of other matches can be provided to callers!

IMPORTANT NOTE: - When phoning results, please provide the information to the operator in the following order:-

1. DIVISION
2. SECTION
3. HOME SIDE (Name and Side number)
4. POINTS
5. SCORE/SHOTS
6. VISITING SIDE (Name and Side number)
7. POINTS
8. SCORE/SHOTS

Clubs in Premier Division are required to give details of the respective skippers in addition to the total side result points and scores (rink by rink scores, with home side skippers named first).

We appeal for the full co-operation, of your Club Officials to carry out these procedures to ensure the games receive promotion through the media.



Pete Delaney
BV Bowls Operations Manager